



Rise and Shine Daycare Center

10185 Main Street
Fairfax, VA 22030
Tel: 703-829-0318
Email: info@riseandshinedaycare.com

Job Description

Title	Lead Teacher- Infant to Preschool Age
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Job summary

We are looking for a caring and energetic individual who will be responsible for the children enrolled in your classroom, including keeping track of children, writing and implementing lesson plans, parent communications and all other day to day operations.

Summary of essential job functions

- Knowledge of the social, emotional, intellectual and creative needs of children
- Ensure that children are actively engaged in a safe, stimulating and organized environment
- Actively develop and maintain positive relationships with families and children
- Treating all of the children with dignity and respect.
- Maintain confidentiality of the children and parents.
- Maintain accountability for the children in your care during the course of your shift, including charting all diaper changes, feedings, and naps.
- Writing notes on the children's Daily Sheets
- Attend all staff meetings and recommended required trainings.
- Responsible for knowing and following the policies and procedures of the Center, and State Licensing Rules & Regulations.
- Work well with fellow associates and supervisors.
- Meet yearly continuing education requirements.
- Informal assessments of children
- Ability to provide the highest quality of Early Childhood Education while following Developmentally Appropriate Practice at all times

Minimum requirements

- Associate's Degree or Bachelor's Degree in Early Childhood preferred.
- At least one year of experience in Early Childhood.
- Early Childhood I & II and Infant/Toddler completed.
- Certifications in CPR, First Aid Training and SIDS/Shaken Baby
- Pass a background and criminal check
- Able to lift 40lbs.

Additional Information and Disclaimers:

- Regular attendance is required.
- Ability to be flexible in work assignments and hours
- Ability to work as part of a team and interact effectively with others.
- The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification.. All personnel may be required to perform duties outside of their normal responsibilities from time to time, as needed.